



Minutes Annual General Meeting
June 15, 2012



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Agenda

ORDRE DU JOUR / AGENDA

LE VENDREIDI 15 JUIN / FRIDAY, JUNE 15

Location: Université de Moncton, Campus de Shippagan, Local 309
Shippagan, N.B.

Assemblée générale annuelle / Annual General Meeting

Mots de bienvenue et 'ouverture		Opening Remarks and Welcome
M. Rémi Donelle – Président Coalition-SGSL	9:00am	Rémi Donelle- President Coalition-GSL
Mme Jocelyne Roy Vienneau – Vice-Rectrice UMCS		Ms Jocelyne Roy- Vienneau – Vice-President UMCS
Sommaire des résultats de l'année	9 :15 am	Summary of Accomplishments
Présentation de nos résultats, produits et groupes.	9 :35 am	Presentations of our results, products and groups
Pause-Santé (fournit)	10 :20 am	Health Break (provided)
Résultats de la recherche gagnante de la bourse 2011.	10 :40 am	2011 Scholarship Winner research Results
Mme Alice Roy-Bolduc		Ms. Alice
Reconnaissance des bénévoles	11 :00 am	Volunteer Recognition
Rapport financier		The Financial report
Mme Chantal Losier-Benoit, McGraw & Paulin, Comptables Agréés	11 :20 am	Ms Chantal Losier-Benoit McGraw & Paulin Chartered Accountants
Approbation du procès-verbal de l'AGA 2011; Résolutions du comité directeur;	11 :30 am	Previous AGM Minutes; Steering committee Resolutions
Explication revue stratégique		for approval; Explanation for Strategic review
Nomination et élection du comité directeur	11 :40 am	Steering Committee Nominations and Elections
Explication des activités de l'après-midi, de la soirée et du lendemain.	11 :50 am	Instruction and preview of afternoon, evening and next day activities.
Diner (fournit)	12 :00 pm	Lunch (provided)



Minutes

Minutes of the Annual General Meeting of the Membership of the Southern Gulf of St. Lawrence Coalition on Sustainability

Location: Room 309, Université de Moncton, Campus de Shippagan, Shippagan, N.B.

Date: Friday June 15, 2012

Time: 9:00 am – 12:00 pm

Attending Members:

Chantal Gagnon, E.D. Coalition-SGSL	Thérèse Chenard, Staff Coalition-SGSL
Omer Chouinard, UdeM	Christine Dewing, Translator
Sabine Dietz, NBDOE	Anne Doiron, Étudiante UMCS
Rémi Donelle, Coalition des b.v. de Kent	Robert France, NSAC
Julie Guillemot, UMCS	Élise Mayrand, UMCS
Rémi Hébert, Ville de Shippagan	Annie Johnson, UINR
Yves Martinet, Comité Zip IdM	John Legault, Public at Large
Méline Noblet, Étudiante UdeM	Annick Poirier, Gestion H20
Isabelle Thériault, Individuel	Liette Vasseur, Brock University
David Boyce, Three Rivers Heritage Association	
Alice Power, Friends of the Pugwash Estuary	
Onil Comeau, Société des Estuaires et du littoral	
Élie Roussel, Comité de gestion environnemental de la Rivière Pokemouche	

1. Opening Remarks and Welcome.

Mrs. Jocelyne Roy-Vienneau, Vice Rector of the University of Moncton, Campus de Shippagan (UMCS), welcomed us to the university. Her message reminded us the importance of collaboration between universities and organizations especially in the field of integrated coastal zone management, the advancement of science and the establishment of partnerships that brings benefits to students and communities. Then President Rémi Donelle presented to us the agenda and welcomed everybody. Then we conducted a brief introduction of participants.

2. Summary of achievements of the year.

Chantal summarized the accomplishments of the organization during the year 2011-12. We managed to increase the number of members on the Steering Committee and the number of volunteers involved in projects. We held meetings regularly for each volunteers group. We are involved in the Great Lakes St. Lawrence Symphony, an



international and interprovincial collaboration. Chantal will be representing us in Quebec City for the Rendezvous of the Symphony. We have achieved all the deliverables that funders have requested. We published three editions of the newsletter *The SGSLCS Messenger*. Finally we deepened our collaboration with the University of Moncton, Campus de Shippagan and other partners. Our major disappointment this year was difficulty in securing funding and to succeed in our submission to funders. This is a combination of several factors, including budget cuts and increased competitiveness for available funds.

3. Presentation of our results, products and groups

➤ Coastal Erosion Volunteer Group: No monitoring occurred this year because of delays by financial backer in starting the project which created a situation where it was difficult for partners to do monitoring.

To address this situation, we conducted surveys of group members to determine what methods of monitoring coastal erosion were the favorite and what changes they have brought to their communities. Members who participated in the Coastal Erosion and Monitoring Program (CEMEP) and representatives of the governments of New Brunswick and Prince Edward Island shared their opinion. This allowed us to clearly identify the differences and complementarities in their preferred approaches, and suggest an approach for the next direction of CEMEP. The report will be available shortly on our website.

We also produced a toolkit for the development of local monitoring of coastal change. The first step is to develop a partnership and determine why we do monitoring. The second component is to determine the monitoring methodology that will help accomplish the objectives of the partnership. The third component is education. It was mentioned that sometimes education is more important than monitoring in terms of influencing changes in communities. Finally, the fourth step is the evaluation to ensure the sustainability of the project. The book has worksheets that allow a group to follow the examples. It is easy to photocopy. There is also a CD-Rom inside the book which contains Excel and Word documents to help with implementing monitoring practices, and bilingual communication tools. It is in French on one side and on the other side in English. The booklet is available for members of the Coalition-SGSL and then will be available for those who would like to get one in exchange for a donation.

Finally, this experience has motivated the group to create another document and potentially even a video that will help communities choose methods for adapting to coastal change.



- Science, Research and Habitat Volunteer Group: We had five students last year for the Community Aquatic Monitoring Program (CAMP). The students loved it. We had 30 watershed groups participate. Our approval for funding from Environment Canada included a request to include sampling of the Canadian Aquatic Biomonitoring Network (CABIN). So we spent the year getting to know the program and determine the possibilities of implementing with partners and develop a work plan. This program is expensive to establish compared to CAMP, and therefore requires more collaboration and organization in advance. During the first six months, we spoke with representatives from Fisheries and Oceans, based on the experience of CAMP, Environment Canada, those responsible for CABIN, and Agriculture and Agri-Food Canada Agri-Environment Services Branch. We also sent an email to watershed groups involved in CAMP to determine their interest in this initiative. Seven groups answered the call. Then we worked with the University of Moncton, Shippagan Campus Bachelor of Integrated Coastal Zone Management to help us create the work plan.

Anne Doiron, 4th year student of the Baccalaureate, took over this responsibility. She did a report and gave recommendations for the implementation of the program across the Southern Gulf. This required phone calls and collecting information with partners and groups. The recommendations are that this program requires a lot of financial resources and therefore solutions included sharing resources such as equipment loans or exchanges.

It was a lot of information and research. What was retained is that it's a good idea to get involved in this project, and we must rely on partners. We used Anne's report to determine the end of year steps. We provided five of the seven groups who indicated an interest with the means of obtaining certification for sampling CABIN. The exchange and lending of equipment can be done during the fall of 2012, once we have confirmed the funds to cover the cost of taxonomy. We asked for money from Environment Canada, RBC Blue Water Project and Mountain Equipment Coop to accomplish this. We will try to take specific samples above and below agricultural sites in these watersheds.

Finally, we have developed through volunteer Danielle Harris' work a bilingual secondary school in-class presentation for the CAMP watersheds groups. This presentation is designed to be delivered by a volunteer of the CAMP and includes an activity for young people. This kit is available for groups who want to engage and inform students in their communities.

The SRH volunteer group was also involved in the Northumberland Strait Environmental Monitoring Partnership (NorSt-EMP). We worked very hard and submitted an application to the Rural Secretariat for funds that would



involve working with this partnership and the County of Kent. This program was unfortunately discontinued by the federal government and therefore this project will not occur. That said we are still in the partnership. In addition it chose to elect the Coalition-SGSL Executive Director alongside Simon Courtenay and Roland Cormier to the "Consortium Management Committee". This implies that we are now a link between the Partnership and the Canadian Water Network, which is responsible for the creation of five consortia such as ours, and funds the research. This research was awarded to the team of Dr. Mike Vandenheuvel of the University of Prince Edward Island. Mike's team will have a period of three years to study methods that would establish a link between land-based activities and the supply of sediment and nutrients in the estuaries of the Strait.

The NorSt-EMP will try to develop a communication strategy within the next year which could include a web page. For our part, we will also seek to better communicate this initiative to our members.

Coastal Communities Challenges – CURA continues to keep us busy. We now have over 10 communities involved, and the workshop we are doing this afternoon is a tool designed for this CURA. For more information visit the website: <http://www.coastalcommunitieschallenges.org>.

- The Technical Advisory Volunteer Group: Under the framework of CAMP and CEMEP, Chantal has added this year several new data layers on the Coalition-SGSL Regional Sustainability Atlas. She showed us the different layers that have been added. All members are invited to view the Atlas on our website, <http://www.coalition-sgsl.ca/atlas.php>.
- The Communication and Education Volunteer Group: As mentioned above the group has published three editions of *The SGSLCS Messenger* newsletter. Chantal also invites people to visit our Facebook site as it is now updated regularly and contains interesting information: <http://www.facebook.com/group.php?gid=46066100052&v=photos&ref=ts#%21/pages/Southern-Gulf-of-StLawrence-Coalition-on-Sustainability/231674156880459?sk=wall>. The Coalition-SGSL also obtained the contract to carry-out the *ACZISC Mapping Made Easy* Sessions in New Brunswick, Nova Scotia, Newfoundland and Quebec.

4. Research results of the 2011 Scholarship winner

In the absence of Alice Roy-Bolduc, Chantal gave us a brief description of Alice work. Alice was doing her project work on the Magdalen Islands on marram grass (beach grass). She worked on a video of her current results, but we could not run it.



So we had to continue on another point. The video will be available on the website of the Coalition-SGSL, <http://www.coalition-sgsl.ca/AGM.php>.

For the 2012 scholarship, we received six submissions. Unfortunately, we lost our source of funding, and our multiple efforts to find one or more donors were unsuccessful. We have therefore informed the candidates of this, and if we get money for a scholarship of \$5,000 before the December 2012, we will recontact them.

Further, Chantal shared the idea that emerged from a conversation with Justin Huston, our Steering Committee member representing the Government of Nova Scotia, to rename and update the Sustainability Scholarship to reflect the important contribution of Allister Marshall, founding member of the Coalition-SGSL who died of cancer in May. We could name the scholarship of the Coalition-SGSL "Allister Marshall Scholarship". We should also add to the description of the scholarship the importance of traditional knowledge in the integration of field research and the efforts of organizations such as ours. It was also mentioned that the scholarship would not become exclusive to First Nations students, but to keep everything open. After discussing the members think it's a good idea and that Allister would have liked that.

Rémi asks if there are any comments. The proposal is to rename the scholarship of the Coalition-SGSL "The Allister Marshall Sustainability Scholarship" with the permission of his family.

Moved by : David Boyce
Seconded by : Alice Power
Approved : All

The Scholarship committee will need to be organized and meet together to make the changes.

5. Volunteer Recognition

We recognized four volunteers for the year 2011-12 :

- The first recognition is for Anne Doiron for her technical assistance which was essential to incorporating the Canadian Aquatic Biomonitoring Network in our annual work plan with federal and community partners of the Community Aquatic Monitoring Program. It was a lot of work that allowed us to go in the right direction.
- The second recognition is for Anita Doucet for her participation in our initiatives, for her energy and enthusiasm to support the activities of the Coalition-SGSL, and for her flexibility and openness that has allowed us to



move forward with the Canadian Aquatic Biomonitoring Network and the Community Aquatic Monitoring Program this year.

- The third recognition is for Danielle Harris for her excellent contribution to data analysis and graphics for the Community Aquatic Monitoring Program, and for designing and developing the presentation package for secondary schools.
- The fourth recognition is for Liette Vasseur, for her tremendous support this year with the Coastal Communities Challenges - Community University Research Alliance, especially her valuable contribution to the Coalition-SGSL workshop on resilience of coastal communities facing environmental and climate changes.

6. Financial Report

Mrs. Chantal Losier of the firm Benoit, McGraw and Paulin presented the audited financial statements for the fiscal year beginning April 1st, 2011 and ending March 31st, 2012.

Results :

We had revenues of \$126 816.00 compared to \$125 113.00 last year, a total operating cost of \$142 637.00 compared to \$138 095.00 last year for a net loss of \$15 821.00 in 2012 compared to a net loss of \$12 982.00 for 2011.

Changes in net assets :

The beginning balance for the year ending March 31st, 2011 is \$ 62 756.00 and the balance of the fiscal year ending March 31st 2012 is \$46 935.00.

Balance sheet :

For the short term asset (cash, accounts receivable and prepaid expenses) the amount for 2012 is \$61 076.00. For current liabilities (account payable and accrued liabilities) is \$14 141.00 with net assets of \$46 935.00 for a balanced account at \$61 076.00.

Cash Flows:

Despite a net loss of \$ 15 821.00, the Cash Flow for the year was positive with an increase in cash of \$ 789.00 bringing the cash at the beginning of the fiscal year of \$ 51 978.00 to \$ 52 767.00 at the end of the fiscal year. This demonstrates a good management of the organization's liquidity.

There were very few questions following the presentation of Ms. Losier. Members discussed the realities of our rental office at the UMCS. It was demonstrated that the lease is valued at \$ 3,500.00 per year and is shown in the notes to the financial audit. The discussion of this subject showed a desire to want to discuss with the university about the possibility of increasing the value of this contribution so that it reflects a more accurate



value for what we receive. However, there was also talk that this could be to our disadvantage because it is increasingly difficult for universities to justify not charging for this service. The direction of the Coalition-SGSL should discuss with the Vice-Rector to determine what would be the best option for both parties.

Rémi asked for the adoption of the Financial Report.

Moved by : Omer Chouinard

Seconded by : Anne Doiron

Approved : All

Chantal thanked Chantal Losier for coming to give us her report.

7. Approval of the 2011 AGM Minutes

Rémi gave the members a few minutes to read the minutes of the 2011 AGM. Rémi asked if there were comments or questions.

- Annie Johnson says she was nominated for the First Nation and she is not on the list.

Action item 1 : We have to add Annie Johnson at the list of participant.

- Chantal apologizes for how long it took to make available the minutes of the AGM of last year. Given that there was no secretary and that she had a lot of work, it took longer than expected.

Rémi asks if anyone wants to approve the minutes with the amendments.

Moved by : David Boyce

Seconded by : John LeGault

Approved : All

The minutes were approved with the amendments.

7. Resolutions of the Steering Committee

- There are no resolutions for this year.

8. Nomination and election of Steering Committee

In place for reelection:



Alice Power	NGO, N.S.
Mélanie Corkum	Federal Government
Rémi Donelle	NGO, N-B.
Steve Plante	Academic, QC
Marie-Hélène Thériault	Public

Outgoing seats:

Omer Chouinard	Academic, N-B.
Irene Novaczek	Business PEI
P. Nagarajan	Academic, PEI
Jean Goguen	Municipal, N-B.
Debbie Nielsen	Municipal, N.S.
Doug Deacon	Municipal, PEI
Mark Sark	First Nation

Nominations 2012 :

Sébastien Doiron	Municipal, N-B.
Julie Guillemot	Academic, N-B.

Election 2012: Rémi asked three times if there were any nominations on the floor for the positions above, including other nominations for the Municipal representatives NB, and Academic N-B. There were no other nominations on the floor, the nominees were elected by acclamation.

Seats remaining:

Quebec representative for:

Provincial Government and Municipal Government

PEI representative for:

Provincial Government, Municipal Government, and
Commerce/Business/Industry

N.S. representative for:

Municipal Government and Commercial/Business/Industry

First Nations: Two representatives

Suggestions from members present:

- For a Municipal representative for PEI, we should approach the Mayor of Souris-PEI : David MacDonald.



- For an Academic representative for PEI, we should approach the Holland College or the two new climatologists at UPEI.
- For the First Nations, we should approach the North Shore Mi'kmaq District council.

Seats becoming available for the June 2013 elections:

Tanya Dykens	Federal
Justin Huston	Province N.S.
Robert Capozzi	Province N-B
Yves Martinet	NGO, Quebec
David Boyce	NGO, PEI
Robert France	Academic, N.S.
Normand Haché	Business, N-B
Lisa Arsenault	Business, QC
John Legault	Public
Randy Angus	First Nations

10. Explanation of activities in the afternoon, evening and the following day

Before leaving for dinner, Rémi explained the activities for this afternoon (CCC-CURA Workshop) and of the evening (presentation attached to the workshop of the afternoon) , and the following day (Steering Committee meeting and review of the Strategic Plan).

This concluded the Annual General meeting. This session was adjourned at 12:00 pm (noon).