



Information Document for Steering Committee Meeting

#35 - December 10 2010

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Synopsis of Volunteer Group Activities

December 2010 – All Steering Committee Members are welcome to attend the group meetings.

Coalition- SGSL	Advisory Groups		Working Groups			
	Communications & Education	Funding/ Develop- ment	Technical Advisory	Science, Research & Habitat	Coastal Erosion	Traditional Ecological Knowledge
Status:	Active John Legault is the new Chair	Semi-active (Chair and ED are meeting to organise and set- direction)	Inactive There is no chair - a new purpose and direction has yet to be set - Note work on the Atlas is being done and, new direction is in the works.	Active Meetings every 3 months	Active Meetings every 2 months	Inactive Allister has agreed to be chair again. Chantal is not ready to start this group up again given limited time to devote to it, and number of less than active members.
Projects currently involved in:	Updating Website information and setting yearly goals for the Coalition's communication	Developing policy for fundraising ethics and direction for March 2011 – SC resolution.	None	CAMP, Sustainability Indicators, Other Research, SECOA, CCC- CURA	Coastal Erosion Monitoring and Education Program (CEMEP),	None
Potential projects coming:	Website update; Financial literacy over the radio; Membership Call around	Annual Local Marketing and Fundraising Event; CanadaHelps increase info; Membership call around	None	PEI Estuary Eutrophication research - Partner funding did not come through, Food Security Research -	CCC-CURA	Possible long-term project on understanding of Mi'kmaq knowledge and way in natural resource management – working with GMRC.
Next meeting:	Tuesday, January 25, 2011 - 10:00am AST	ED-Chair weekly meetings until Holidays	None	February 4th, 2011 10:00am	December 14th, 2010	None

Volunteer Group Activities Details

COMMUNICATION AND EDUCATION

- Held a few meetings and moving forward on direction for the Messenger Newsletter and on the Website
- John Legault is the new Chair of this working group
- The CCC-CURA project will require lots of improvement and involvement from the Coalition-SGSL over the next five years. This group is aware and will help as much as they can.
- Chantal still volunteering on the New Brunswick Sustainable Education Alliance to stay in touch with efforts to include sustainability knowledge in school curriculums
- All recent funding applications include communication efforts to provide some more deliverables that can link with increase information sharing.
- Will strive for more information dissemination around sustainable alternatives in our communication tools.
- There will be a member call-around in January, will use both Survey Monkey and where needed telephone calls.

SUSTAINABILITY INDICATORS

- Moving forward on the tool-kit – awaiting meeting with Municipal Representatives of Steering Committee to set-us on the right path before developing a stronger proposal for funding sources to develop.

CAMP

- Presentations for Community Groups to Deliver to Community Leaders is almost done
- Soon the online Atlas will also be updated with CAMP charts and pictures
- Working on proposal for next year's program

CCC-CURA

- September 27-29 meeting in Moncton went well and helped us move forward
- The partners now have a code of conduct, and are in the process of nominating a Coordinating Committee and applying for punctual (one-off) projects. All projects are for one year only and must be constructed between a CCC-CURA research partner and a CCC-CURA community partner.

CEMEP

- CPAWS-NB is helping us with our section of the project this year for the presentation to community leaders regarding habitat protection as a means for climate adaptation. The presentation is being designed.
- The visits to the 4 communities implementing the methodology have been done.

Annual Work-plan

Synopsis:

Some of the projects have grown in complexity and are now achieving more components of our strategies, goals and mandates. Some of the projects are becoming standards, almost programs, under which we can expand and work for many years.

See PDF: AnnualWorkplan and AW_Legend

Internal Reports

Report on attendance at events/ Rapport sur la participation d'événements

Event Name/Nom de l'événement : *Climate Change Adaptation and Fisheries*

Date: October 26 2010

Location/Endroit : Moncton, NB

Participant(e): Chantal Gagnon

Objectifs:

- Networking/Réseautage
- Training/Entraînement
- Collecte information/ Collecte d'information

x Disseminate information/distribuer de l'information

Summary/Résumé

I attended a small meeting in Moncton with folks from Environment Canada (EC), Department of Fisheries and Oceans (DFO), Nova Scotia Community College (NSCC), Gulf Aquarium Marine Station (GAMS), and the Ecology Action Center (EAC). This event was initiated by Paul Boyd at DFO and Jennifer Graham at the EAC and Chair of the Coastal Erosion Working Group at the Coalition-SGSL.

The purpose of the meeting was to find out what research were currently ongoing regarding climate impacts on fish and adaptation research within DFO. This question came about from a proposal that EAC, GAMS and DFO are working on regarding climate change adaptation in coastal areas. The Coalition-SGSL is involved as an in-kind partner in the proposal. Others at the meeting also shared what work they are doing that may be relevant to the issue.

In short, it was determine that DFO takes an ecosystem approach to research and facilitating research. As such, climate impacts are seen as one of many adverse effects occurring in aquatic ecosystems. The talk did lay down some information gathering actions for the EAC lead project. It also emphasised to me the important roles NGOs have in gathering the various data out there and combining it so that folks can get a basic knowledge of what may be impacts of climate on any given resource.

This need was answered by the Canadian-Climate Impacts and Adaptation Research Network back at the beginning of the century. However, since its closure in 2006, there has been no one body to function in this role. Meanwhile the needs for information on this subject have continued to grow. As such, the Coalition-SGSL should consider including this element (providing information to the region on impacts and adaptation) in our strategies or simply by developing a project for doing so through our website. As well, we should increase collaboration with others working on fisheries, traditional knowledge, biophysical research and climate adaptation research. This would be of use to the regional effort towards sustainability and resiliency.

I also struck a conversation with the representative of NSCC and we found that there is common potential for collaborative work with them on First Nations fisheries and capacity building issues. I followed on points brought forth to me by my meetings with Eel River Bar and GMRC last week. We exchanged cards and will hopefully move forward on some capacity building work with them and Eel River Bar.

Report on attendance at events/ Rapport sur la participation d'événements

Event Name/Nom de l'événement : *Agriculture Canada Environmental Services Branch – Annual Staff Meeting*

Date: November 15 2010

Location/Endroit : Moncton

Participant(e): Chantal Gagnon, Rémi Donnelle

Objectifs:

- Networking/Réseautage
- Training/Entraînement
- Collecte information/ Collecte d'information
- Disseminate information/distribuer de l'information

Summary/Résumé

Chantal presented the Coalition-SGSL's work and mandate at the Agriculture Canada Environmental Services Branch for their Annual regional Staff meeting. Rémi attended as well and provided great support to Chantal's presentation with local examples of the work our NGO partners do. We met several individuals working on a variety of projects dealing with habitat restoration, alternative sources of revenue for farmer alongside water protection. The group seems interested in the potential of working with the Coalition-SGSL especially with community groups on demonstration sites (for techniques and research). As well, Chantal made contact with the Cedric of the Young Farmers of New Brunswick group who are looking at holding a Energy Policy Workshop in early 2011. The young farmers are seeking to be sustainable and provide various ways of managing farms. Their website is www.nbyf.ca. Also, the branch office in Truro is developing a program called LIRA "Landscape Infrastructure Resiliency Assessment" for climate change adaptation. This may fit in with our current efforts under our coastal erosion work and our desire to illustrate more viable alternative ways of managing our use of resources in the region. Our message at the end of the day is that we are open to working with them and we invited them to join our volunteer groups.

Report on attendance at events / Rapport sur la participation d'événements

Event Name/Nom de l'événement: *Workshop on Connecting Rural Communities through the Geoweb: Ideas, Challenges & Realities*

Date: Nov 18 – 20, 2010

Location/Endroit : Montreal

Participant(e): John A. Legault

Objectifs:

- Networking/Réseautage
- Training/Entraînement
- Collecte information/ Collecte d'information
- Disseminate information/distribuer de l'information

Summary/Résumé

This workshop was concerned with how to work with rural communities in using the Internet and web-based geomatics. Approximately 20 developers were there from all across Canada - Toronto, Montreal, Kelowna, St. John's, and Quebec. I was the only representative from a Non-government Organization and in fact I ended up speaking for the needs of their clients. The big topic centered around the "digital" divide which was really the issue of levels of education, technology and web access / availability and attitude towards the technology.

What I came away with was the large amount of free web-based resources to put data and volunteer-based information. Interestingly most of the demonstrated projects were using Google Earth and Google Maps. That was a big vindication for choosing that platform for our Atlas. What remains is getting access to those resources and some technical advice on the free utilities for data entry and community engagement tools. There were some great examples of tools to use. I will be getting a list of those web sites, tools and instructions.

Report on attendance at events/ Rapport sur la participation d'événements

Event Name/Nom de l'événement : 2010 Rural Policy Forum

Date: November 24-26

Location/Endroit : Tatamagouche, Nova Scotia

Participant(e): Alice Power

Objectifs:

- Networking/Réseautage
- Training/Entrainement
- Collecte information/ Collecte d'information
- Disseminate information/distribuer de l'information

Summary/Résumé: The sessions took place over 2 very full days – starting on Wednesday afternoon and ending on Friday afternoon. The focus was on rural communities - problems and solutions. Different formats (open space, rural cafe, etc.) were used to enable participants to become familiar with these techniques and take them back to their communities.

The participants were mostly from Nova Scotia with a smattering from New Brunswick, Prince Edward Island and Quebec. Most were from community organizations with some representation from municipal, provincial and federal governments. There was a small but strong youth contingent from various sectors, including Young Farmers.

The opening speaker (a senior civil servant) painted a bleak picture of current conditions in Nova Scotia, and the keynote speaker (from Australia) focused on successful rural communities and how these communities helped themselves. The ensuing discussions covered both scenarios but tended toward the more positive concept of building on community (and provincial) strengths.

In the final exercise, participants were asked to pick their table of interest (environment, governance, youth, etc.), compile a belief statement about that topic, and, from that, recommend policies or points of consideration when developing policies. The results will be compiled to be circulated among participants and, more importantly, to be presented to the appropriate government officials and politicians.

Executive Director's Report

Steering Committee Meeting/ Réunion du comité directeur #35

Funding proposals/ Soumission pour des fonds (since last report):

Applied to: Canadian Wildlife Federation Endangered Species Fund (Species at risk in CAMP)
Environment Canada – Habitat Stewardship Program (Baie des Chaleurs – Satyre Fauve)

Networking/ Réseautage:

- September – Meeting of national of 2010 CURA, Ottawa, ON
- September - Coastal Communities Challenges – CURA AGM, Moncton, NB
- October – ACIZSC, Charlottetown, PEI, Visits to 4 CEMEP groups
- October – Meeting with GMRC to discuss potential projects, UdM- Campus Shippagan, GIZC
- November – Agriculture Canada, Environmental Services Branch

Coalition meetings/réunions et rencontres:

- Weekly meetings with staff
- Management Committee meetings,
- Meetings with Science Research Habitat WG,
- Meetings with Coastal Erosion WG,
- Meetings with National and regional conservation groups,
- Meetings with CCC-CURA Co-direction
- Meetings with Communication & Education AG,

- Meeting with Bank Manager
- Meeting with Advisory board for Coastal CURA's People and Places Conference 2012

Training-Networking/Cours et réseautage

- None

Activities

- Financial reviews, processes and so on
- Submission of official documents to Revenu Canada – Charities Directorate
- Updating bank information for new Management Committee
- Organised and facilitated Volunteer Group Meetings with Chairs and staff
- Worked on two funding proposals and project ideas with partners
- Visited Shippagan office, employee review
- Worked on CURA-CCC management and coordination responsibilities
- Followed up on in-kind request and sent letters of support for joint projects
- Worked on AGM with Management Committee and ZIP
- Filled surveys and interviews on community based monitoring and volunteer data
- Preparing projects for two other submission deadlines in December
- Scholarship updated on website and ready for advertisement in December

Upcoming Important Deadlines

- December 10 – CURA-CCC project submission deadline
- December 15 – Environment Canada – AEI proposal submission deadline
- December 10 – Steering Committee Meeting
- December 20 – Messenger issue due

Important News:

- The ED will be away from Nova Scotia from December 23 to January 23.

She will be partially available through email and cell phone (506) 852-1870 from Dec.23 to January 6.

She will be unreachable from January 7 to January 23rd.

- The Shippagan office will be closed from December 24 to January 4, as the university is closed.

To reach Danica for urgent information and action during this time call the (506) 866-2888.

At all other times simply email her at admin@coalition-sgsl.ca or call the office at (506) 336-9005.

Financial Update

These are the numbers for the first two quarters of fiscal year 2010-2011.

Coalition-SGSL Profit & Loss

1 April through 9 December 2010

	1 Apr - 9 Dec 10
Ordinary Income/Expense	
Income	
43710 · Amts rec'd from Federal Gov't	97,147.00
43750 · Gifts rec' from other charities	7,620.90
43760 · Other gifts - not receipted	72.79
43780 · Tax-receipted gifts	300.00
	105,140.69
Total Income	
Expense	
60300 · Awards and Grants	
60310 · Sustainability Scholarship	5,000.00
	5,000.00
Total 60300 · Awards and Grants	
60400 · Bank Service Charges	101.05
61000 · Business Licenses and Permits	30.00
63000 · Executive Director Expenses	
63001 · Executive Director Meals	872.17
63000 · Executive Director Expenses - Other	2,842.59
	3,714.76
Total 63000 · Executive Director Expenses	
63300 · Insurance	2,888.00
64900 · Office Supplies	888.37
66000 · Payroll Expenses	21,053.14
66700 · Professional Fees	1,400.07
66900 · Reconciliation Discrepancies	0.64

67000 · Projects-Programs	
67001 · Project - IT WEB Support	878.34
67002 · Project - Meal Expenses	1,340.09
67006 · Project Insurance Exp	1,502.00
67007 · Project Lodging and Conf. Fees	1,102.97
67009 · Project Office Supplies	78.40
67010 · Project Printed Communications	350.00
67011 · Project Professional Fees	6,223.36
67012 · Project Telephone Expense	2,128.85
67013 · Project Vehicle & Travel Exp	12,606.83
67014 · Project Wages/Salaries	39,427.18
Total 67000 · Projects-Programs	<u>65,638.02</u>
67200 · Steering Committee Expenses	
67201 · SC - Meals	114.48
67200 · Steering Committee Expenses - Other	2,294.98
Total 67200 · Steering Committee Expenses	<u>2,409.46</u>
68100 · Telephone Expense	<u>1,336.06</u>
Total Expense	<u>104,459.57</u>
Net Ordinary Income	<u>681.12</u>
Net Income	<u><u>681.12</u></u>

**Coalition-SGSL
Balance Sheet**
As of 9 December 2010

	<u>9 Dec 10</u>
ASSETS	
Current Assets	
Chequing/Savings	
10950 - Petty Cash	105.25
10960 - Royal Bank Chequing	<u>72,844.74</u>
Total Chequing/Savings	72,949.99
Other Current Assets	
12001 - Undeposited Funds	<u>7,500.00</u>
Total Other Current Assets	<u>7,500.00</u>
Total Current Assets	<u>80,449.99</u>
TOTAL ASSETS	<u><u>80,449.99</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	<u>3,183.60</u>
Total Accounts Payable	3,183.60
Credit Cards	
10970 - Visa Royal Bank	<u>63.69</u>
Total Credit Cards	63.69
Other Current Liabilities	
25500 - GST/HST Payable	-3,093.95
26300 - Deferred Revenue	<u>2,500.00</u>
Total Other Current Liabilities	<u>-593.95</u>
Total Current Liabilities	<u>2,653.34</u>
Total Liabilities	2,653.34
Equity	
32000 - Unrestricted Net Assets	77,115.53
Net Income	<u>681.12</u>
Total Equity	<u>77,796.65</u>
TOTAL LIABILITIES & EQUITY	<u><u>80,449.99</u></u>