



**Steering Committee Meeting #33 (2010-11)**

**Location:** Club des retraités, Chéticamp, Cap Breton, NS

**Date:** Saturday, June 12, 2010

**Time:** 4:30pm

**The Attending Members:**

Alice Power, Friends of the Pugwash Estuary

Lisa Arsenault, consultant

Danica Le Breton, Coalition staff

Kathryn Parlee, EC

David Boyce, Three Rivers Heritage Association

Julie Whalen, DFO (standing in for Ray MacIsaac, DFO)

Omer Chouinard, UdeM

Steve Plante, CURA, UQAR

Chantal Gagnon, C-SGSL ED

Annie Johnson, UINR

Rémi Donelle, Coalition des b.v. de Kent

**Regrets:**

Irene Novaczek, Oceana Seaplants

Randy Angus, MC PEI

Robert Capozzi, NB Government

Huston, NS Government

Marie-Hélène Thériault, SRHWG-Chair

Debbie Nielsen, Union of NS Munici.

David Garbary, St.F.X

Jean Goguen, Kent Planning Commission

John Legault, Public-at-Large Justin

P.Nagarajan, UPEI

Doug Deacon, Town of Stratford

Mark Sark, GMRC

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**1. Call to order**

The meeting was called to order by Coalition-SGSL Chairperson, David Boyce at 4:30pm. Meeting participants introduced themselves.

**2. Approval of minutes**

Minutes from March meeting were distributed only in English, as translation had not yet been done.

**Action item: Chantal to ensure translation of minutes. Kathryn to send typo errors for correction to Chantal**

Approval of the minutes moved by Omer Chouinard and seconded by Lisa Arsenault.

**3. Approval of agenda**

Approval of the agenda moved by Omer Chouinard and seconded by Alice Power.

**4. Management Committee officers and members**

Discussion took place with respect to nomination and election of Management committee officers. Chantal and David explained exactly what it entails to be an Officer in the Management Committee and described the responsibilities for the open seats – President, Vice-President and Secretary. For each seat, David followed the Code Morin process by asking the room at large for other nominations three times, then asking for approval of those nominated, those against and those abstaining.

- Rémi Donnelle – elected as President (Chair)

- David Boyce - moved to Past-President (past-chair)
- Alice Power – re-elected as Vice-President (vice-chair)
- Omer Chouinard – elected as Secretary

All elected by acclamation. Their terms end in 2012, unless they vacate their Steering Committee seat prior to this (except for the past-president).

#### **5. Steering Committee Meeting roundtable**

Everyone was given a chance to discuss anything that may be of interest to the others. \*Notes from round table are not taken unless submitted by writing.

#### **6. Executive Director's Report**

Chantal took a few minutes to explain the budget (the new approach she is using for cash flow), the work-plan main projects (CAMP, CEMAP, Communications) and her priority actions.

Executive Director Priorities for 2010-11

##### - Communications

- Increase overall media attention to the southern gulf region
- Adding quantity and quality of communication
- Adding more educational informative resources on the website
- Increase two way communications

##### - Projects

- CAMP
- CEMAP – make it continue even if monitoring diminished
- Potentially another Status of women
- Involve volunteer groups more in these projects

##### - Operations

- Increase structure to increase effectiveness of operations & sustainability
- Increase Steering Committee members
- Reduce travel (SC, and ED)
- Build good practices to maintain and grow the volunteer group's activities
- Find a system for increasing donations for core

#### **7. Other Business**

##### **Atlantic Ecosystem Initiative Coop**

David Boyce discussed the Coop idea being analyzed by the ACAP groups since Environment Canada funding became uncertain for this program. The Coalition-SGSL is involved through David and our review of some of the documents. There is a draft business plan currently in the works and a marketing plan as well.

##### **AGM planning**

David presented to the members earlier in the day the idea to pre-plan the date and location of the AGM for the next 3 years. The goal by doing this is to improve fund raising for the AGM, increase efficacy in planning the events, increase attendance by members and increase productive contribution of the AGM to the Coalition-SGSL's mandate. The Steering Committee unanimously approved this approach.

The committee agreed to plan AGM meetings to coincide with the Friday and Saturday of Rivers to Ocean week (sometimes environment week as well) which centers on Oceans Day (June 8). Here is the breakdown to 2014.

2011

- ❖ Location: Iles-de-la-Madeleine, QC
- ❖ Dates: Rivers to Ocean week, Friday, Saturday (June 10-12)
- ❖ Visits:
- ❖ Guest speaker :
- ❖ Theme: Coalition-SGSL achievements and direction,  
(*Done Bonaventure and Carleton*)

2012

- ❖ Location: Charlottetown – Lennox Island, PEI
- ❖ Dates: Rivers to Ocean week date Friday, Saturday (June 8-10)
- ❖ Visits:
- ❖ Guest speaker :
- ❖ Theme: Coalition-SGSL achievements and direction, Canadian Rivers Conference  
(*Done Summerside, Emerald, Montague*)

2013

- ❖ Location: Shippagan, NB
- ❖ Dates: Rivers to Ocean week, Friday, Saturday (June 7-9)
- ❖ Visits:
- ❖ Guest speaker :
- ❖ Theme: Coalition-SGSL achievements and direction,  
(*Done Moncton*)

2014

- ❖ Location: Pictou Landing, or Tatamagouche, NS
- ❖ Dates: Rivers to Ocean week , Friday, Saturday (June 13-15)
- ❖ Visits:
- ❖ Guest speaker :
- ❖ Theme: Coalition-SGSL achievements and direction,  
(*Done Antigonish, Stellarton, Cheticamp*)

### **Steering Committee Meetings**

The group discussed if we should reconsider including Saturdays, but decided that sticking to Friday meetings was best. It was also discussed that the management committee would need to come up with a new format for the meetings as these will be done virtually, and therefore can't follow the same process. It was agreed that the consent document was a nice touch and seemed to work fine with the members. Training will need to be done for members before the next meeting on how to use the system. Chantal explained we have the Webex system already in place at the Management Committee and so far it is going well. Chantal and Steve also discussed VIA, another provider, which is being used by the CCC-CURA.

Action item: Chantal and Steve to learn from their experience with VIA to see what system may work best. The Management Committee to work out the new framework for the Steering

Committee meetings as these will require being productive but over the phone. Chantal is to send technical information for Webex to Steering Committee members for meeting.

The tentative dates for the next Steering Committee are:

Friday, September 10 2010

Friday, December 10 (or 3) 2010

Friday, March 4 (or 10) 2011

Friday & Saturday, June 10 -11, 2011 (AGM)

**8. Adjournment**

David Boyce moved for the meeting to be adjourned at 5:50 pm.