



**Steering Committee Meeting #1 (2008-09)**

**Location:** room 222 Pierre-Amand Landry building, Université de Moncton

**Date:** Friday, June 6, 2008

**Time:** 9:00am

**The Attending Members:**

John Legault, DFO

Allister Marshall, Chapel Island First Nation

P. Nagarajan, UPEI

Irene Novaczek, Institute of Island Studies

Kathryn Parlee, Environment Canada

Marie-Hélène Thériault, DFO

Marc-André Plourde, Les Ami(e)s de la Kouchibouguacis

Nadine Gauvin, Coalition Executive Director

Denis Desrosiers, Sentinel Systems Ltd.

Alice Power, Friends of the Pugwash Estuary

Chantal Gagnon, Consultant

David Garbary, St.F.X.

Marie-Hélène Rondeau, PESCA Environment

Lisa Arsenault, Comité ZIP Baie des Chaleurs

Monique Brideau, Coalition staff

**Guests:**

Élie Roussel, Watershed group Pokemouche

Philippe Rousselle, NB CAMP Student

Heather Mosher, NS CAMP Student

David Dowling, PEI CAMP Student

Anne-Marie Leclerc, student-UQAR

**Regrets :**

Omer Chouinard, UdeM

Harry Collins, MREAC

David Boyce, CASP

Justin Huston, NS Government

David vanVelzen, NS Consultant

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**1. Call to order**

The meeting was called to order at 9:10am. Allister Marshall delivered the opening prayer. John Legault chaired the meeting in Omer's absence.

**2. Approval of agenda**

Because participants were present at the AGM last night and Working Group reports were provided then, it was decided to forgo item 6 of the agenda: Working Group updates. Approval of the agenda was accepted unanimously with the noted changes above.

**3. Approval of previous minutes (March 14<sup>th</sup>, 2008)**

The minutes of the last meeting were reviewed. Approval of the minutes was moved by Irene Novaczek and seconded by Marie-Hélène Rondeau.

**4. Matters arising from minutes**

Nadine covered the seven action items from the March 14<sup>th</sup>, 2008 minutes. There were no matters arising from the minutes.

**5. Financial Report**

On behalf of Treasurer David Boyce, Nadine presented the Coalition financial report. However, she first explained that due to being completely inundated with AGM tasks this week, she was only able to provide an 'unofficial' print-out of the Income Statement from accounting software. As such, 'unofficially' the total revenue up until the end of May 2008 was \$50,911.63 and the total expense was \$47,814.24 with a positive balance of \$3,097.39. These numbers pretty well reflect the actual finances. Nadine further explained that she





and David worked diligently on a new financial template using Excel sheets to demonstrate individual project revenue and expenses. Discussion ensued on the 'Rainy Day fund' that Justin had mentioned during last night's AGM and on the Aveda-Earth Month campaign. Denis Desrosiers suggested the Coalition calculate a figure for a rainy day fund. In addition, John Legault reported on the status of the new 'Advanced Contract Award', a standing offer being developed by DFO for the Coalition which would consist of multi-year funding. Nadine moved that the report be accepted as presented; Irene Novaczek seconded the motion.

**Action item 01: Nadine and the new treasurer to calculate the funds necessary (savings target) to keep the Coalition afloat for a three-month period and to develop a policy, along with Management Committee, of guidelines for investing into the rainy day fund, ie. % of admin fees, fundraising efforts, etc allotted to rainy day fund.**

**Action item 02: Nadine to send a letter to Aveda head office in Minneapolis tactfully pointing out the failures of the Earth Month campaign.**

#### **6. Working Group updates**

A few points of clarification arose from the Working Group and the Status of Women Project reports provided at the AGM. Irene suggested when responding to the next Status of Women Canada funding call (July 1<sup>st</sup>), to consider identifying opportunities for challenged women to work and partner with businesses. Discussion on the Social Economy and Sustainable Societies workshop planned for September 18<sup>th</sup> took place. Denis Desrosiers suggested that the Quebec/New Brunswick Inter-provincial Government Cooperation hosts an annual workshop to showcase collaborative efforts. This could be an ideal medium to profile and raise awareness with the Coalition's Social Economy efforts.

**Action item 03: Monique to include Irene's suggestions above in the SWC application for funding.**

**Action item 04: Nadine to send a letter to the Quebec/New Brunswick Inter-provincial Government Cooperation requesting the Coalition be included in their showcase efforts.**

Irene requested using this timeslot to present the CAMP workshop recommendations to the Steering Committee. She explained each recommendation and assigned the specific persons and/or Working Groups responsible for each. Alice Power suggested priorities be given to certain recommendations such as: installing signage at CAMP sampling sites. Also, it was highly recommended that any communications materials need to make the connection of the coast and livelihoods. Discussion ensued on when to send out the CAMP workshop recommendations to the community groups.

**Action item 05: Marie-Hélène Theriault to send our CAMP Workshop summary to all participants with a note suggesting that the recommendations are being considered by the Coalition to move forward with, but will require time and money.**

#### **7. Election of the Executive**

Nadine pointed out the following vacancies and nominations to the Executive:

President: vacant (David Boyce was previously nominated)

Past President: Omer Chouinard

Vice-President: vacant

Treasurer: vacant

Secretary: Allister Marshall

Irene nominated Alice Power to the position of Vice-President and Chantal Gagnon to the position of Treasurer. Both candidates accepted. All new nominees were voted in by acclamation. Congratulations to the new Executive Officers!

#### **8. Coordinator's Report**

Nadine informed that there was nothing more to add to the Coordinator's Report that hadn't already been presented at the AGM.





Coalition pour la viabilité du sud du Golfe du Saint-Laurent  
Southern Gulf of St. Lawrence Coalition on Sustainability

**9. Northumberland Strait Ecosystem Working Group Update**

John Legault informed that plans to resurrect this Working Group are underway and may take effect within two months.

**10. Constitution or Governance Committee**

Nadine suggested that as a result of constitution changes required to assume a new governance structure (ie. satellite offices in each province), a Constitution /Governance committee needs to be established to work on this over the fiscal year. This committee will report its progress to the Steering Committee during the quarterly meetings. It was suggested the committee be formed of representatives from each province. The chair asked for volunteers. Chantal and John volunteered to represent NS and NB respectively. It was suggested to ask Marianne Janowicz to represent PEI (where she will reside post retirement). Lisa is considering representing Quebec. Denis moved to constitute the committee, Marie-Hélène Rondeau seconded the motion and it was approved unanimously.

**Action item 06: The committee is to report on the timeline to propose the constitution changes at the next SC meeting.**

**11. Other Business**

There was no other business to report.

**13. Adjournment**

The following Steering Committee meeting dates were scheduled for the 2008-09 fiscal year:

Friday, September 19<sup>th</sup>, 2008

Friday, December 5<sup>th</sup>, 2008

Friday, February 27<sup>th</sup>, 2009

Allister Marshall delivered the closing prayer for the meeting which adjourned at 11:55am.

