



057 Pavillon P.A. Landry  
Université de Moncton  
Moncton, NB E1A 3E9

Tel: 506.858.4495  
Télec./Fax: 506.863.2000  
coord@Coalition-SGSL.ca  
[www.Coalition-SGSL.ca](http://www.Coalition-SGSL.ca)

**Steering Committee Meeting #3 (2007-08)**

**Location:** Room 222 (Chapelle), Université de Moncton, Moncton, NB  
**Date:** Friday, December 7, 2007  
**Time:** 1:00pm

**The Attending Members:**

Harry Collins, MREAC  
Allister Marshall, Chapel Island First Nation  
Wilhelmina Nolan, IICPH  
Chantal Gagnon, Consultant  
Jenny Guignard, Coalition Admin Assist

Omer Chouinard, Université de Moncton  
Alice Power, Friends of the Pugwash Estuary  
Marc-André Plourde, Les Ami(e)s de la Kouchibouguacis  
Irene Novaczek, Institute of Island Studies  
Nadine Gauvin, Coalition Executive Director

**Guests:**

Colleen McNeil, Environment Canada  
Melissa Mullet, Aveda  
Jean-Guy Chiasson, CMHC/SCHL

Peter Dysart, Public  
Jean Lambert, Rural Secretariat  
Chris Hornberger, Halifax Global



**1. Call to order**

The meeting was called to order at 1:20pm. Allister Marshall delivered the opening prayer. Introductions of meeting participants were made around the table.

**2. Approval of agenda**

Item #12 (Guest speaker) of the agenda was moved to after 'Approval of the agenda'. The agenda with the change above was approved unanimously.

**2.5. Aveda Presentation**

Melissa Mullet- *Aveda earth month champion* provided a very informative presentation on Aveda and discussed the history of the Earth Month Campaign.

**3. Approval of previous minutes (September 21, 2007)**

The minutes of the last meeting were reviewed. Approval of the minutes was moved by Irene Novaczek and seconded by Peter Dysart.

**4. Matters arising from minutes**

Nadine covered the nine action items from the September 21 minutes. There were no questions or comments.

**5. Financial Report**

In the absence of the Coalition treasurer David Boyce, Nadine presented the Coalition financial report. Chantal Gagnon moved that the financial report be accepted as presented; Marc-André Plourde seconded the motion.

**6. Working Group updates**

AGM 2008 WG – Willi informed that things were moving along nicely with the planning of the AGM. She stressed the importance of a Coalition event to take place on First Nations land.

**Action Item 01: Chantal Gagnon to send Jenny contact information for Gesgapegiag - a Mi'gmaq First Nations reserve on the south shore of Gaspésie.**

Coastal Erosion WG – It was reported that the working is in the process of seeking funding in order to produce a coastal erosion best practices guide for homeowners.



Communications & Education WG – On behalf of the working group chair Audrey Lapenna, Nadine reported that the working group will be publishing the next issue of the *Messenger* just before Christmas.

Funding/Development WG – The working group welcomed new member Julie Turcotte. Nadine added new members are still required to enhance the Coalition's new donor program and to seek new funding sources and partners.

Science, Research & Habitat WG – Irene reported on behalf of the two absent co-chairs, that the former sustainability indicators work integrates very well with CAMP and the new on-line regional sustainability atlas. The working group is planning workshops for CAMP participants (NGO groups and volunteers) for February 2008. The purpose is to share the CAMP analysis results and to discuss areas from improvement collaboratively with the NGOs.

Technical Advisory WG – As agreed during the earlier strategic planning session, the Technical Advisory Working Group will be responsible to establish the strategic and business plans, based on the outcomes of the strategic planning session. They will meet early January to move forward with the task at hand.

**Action Item 02: The Working Group to meet early January.**

Traditional Ecological Knowledge WG – Chantal provided an update of the current climate change adaptations research project funding by Natural Resources Canada. The project is on-time and on-budget and a report will be produced by March 2008.

#### **7. Strategic Planning Session**

The Steering Committee discussed immediate next steps post strategic planning. It was agreed that priorities will need to be identified to move the Coalition forward in the next two years. Discussion revolved on seeking a Coalition champion that would be announced at the next AGM. The champion could make the proper linkages with securing industry partners and raising the Coalition profile, helping to fundraise, etc. One idea was this person could be Claudette Bradshaw. The next steps identified below were agreed upon by the committee:

**Action Item 03 – Strategic planning session summary is circulated to the Steering Committee for comment by early January.**

**Action Item 04 – Steering Committee provides comment on summary to ensure there are no omissions or errors.**

**Action Item 05 – The collective comments of the Steering Committee are submitted to Halifax Global by early February so they make begin developing the Strategic Plan document.**

#### **8. Coordinator's Report**

Nadine provided the Coordinator's report which detailed the administrative activities of the Coalition over the past three months.

#### **9. Northumberland Strait Ecosystem Working Group Update**

It was reported that there has been no movement with this working group since March 2007. There are speculations of some follow-up to the recommendations report. To keep the issue alive, it was suggested that it remain as an agenda item for future Steering Committee meetings and that it become incorporated in the Coalition workplan for the next fiscal year.

**Action Item 06: Keep this item on the Steering Committee agenda for future meetings and include it in the Coalition workplan for 2008-09.**

#### **10. 2008 Scholarship update**

Nadine informed that the 2008 Sustainability Scholarship is presently being announced and candidates have until January 31<sup>st</sup>, 2008 to submit their applications. A request for more volunteers to join the committee to review applications was made. Chantal agree to sit on the committee and also suggested Nagarajan as a new committee member.

**Action Item 07: Nadine to confirm with Nagarajan if he will join the Scholarship Committee.**



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**11. Other Business:**

Species at Risk – Allister suggested that species at risk is becoming very important. We should look at funding to do a literary search to determine expected species at risk and to circulate this information to coastal communities.

**Action Item 08: This will be an agenda item at the next TEK Working Group meeting.**

Climate Change- Chantal urged that climate change is getting lots of attention and that it should be either integrated into all working groups or made into a separate Working Group. Harry also commented that both the Coastal Erosion and the Science, Research & Habitat working groups should consider consolidating under the umbrella of climate change.

**Action Item 09: This discussion and consideration is to be ensued under the aspect of Working Groups in the Strategic plan.**

**12. Adjournment**

Harry proposed to adjourn the meeting; seconded by Jean-Guy. The meeting was adjourned at 3:00pm.