



Coalition pour la viabilité du sud du Golfe du Saint-Laurent Southern Gulf of St. Lawrence Coalition on Sustainability

Steering Committee Meeting #3

Location: Miramichi Boardrooms, 6th floor, Moncton, New Brunswick
Date: Saturday November 11th, 2002
Time: 9:00 – 3:30pm

Attending members:

Allister Marshall
Anita Vézina
Cindy Crane
David Boyce
Edwin Demont
Éric Giguère
Harry Collins
Jean Goguen
Justin Poirier
Kyle McKenzie
Larry Hildebrand
Liette Vasseur
Marianne Janowicz
Michael Butler
Natalie Brun
Sophie Bastien-Daigle

Attending observers :

Claudette LeBlanc

Support :

Inuk Simard
Mathieu David Vautour, Coordinator
Seynabou Sissoko

Absent members :

Claude Rioux
Gary Simon
Henry Augustine
Isabelle Hubert
Justin Huston

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1. **Call to order**
The call to order was made at 9:08am
 2. **Roundtable introductions**
Every individual attending the meeting introduced himself or herself.
 3. **Approval of agenda**
Approval of agenda was moved by D. Boyce and seconded by É. Guigère.
 4. **Approval of last meeting minutes (Sept. 7th, 2002, May 11, 2002, February 9, 2002)**
 - **February 9th 2002**
Modification in item 10: Change to Bay of Fundy ecosystem partnership
Approval moved by L. Hildebrand and seconded by D. Boyce
 - **May 11th 2002**
Modification of date
Approval moved by L. Hildebrand and seconded by M. Butler
 - **September 7th 2002**
Moved by M. Janowicz and seconded by A. Vézina
 5. **Review of action items from last meeting**
All action items were reviewed and noted as accomplished.



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6. Strategic plan update

D. Boyce presented the Strategic Plan.

***Action Item: Each working group to have next year's workplan prepared by the next Steering Committee meeting.**

7. Report on meeting with SGRN

S. Bastien-Daigle presented the meeting with Mike Chadwick in order to work towards a coordinated effort between the Coalition and the Southern Gulf Research Network. It was suggested that the Coalition would benefit from coordinating the following meetings with the SGRN.

8. Working group update

A reminder was given on the fact that there had been changes with the working groups.

D. Boyce presented the situation with the Communications & Education working group:

- The group is looking for new members
- It also needs an editorial team
- It is in the rebuilding stages

C. Leblanc, M. Janowicz and É. Giguère volunteered to sit on the newsletter editorial team along with D. Boyce.

L. Vasseur presented the Science & Research working group:

- This working group urgently needs a chair.

H. Collins expressed concerns about the merger of the Habitat and Science & Research working group, while others expressed the need not to spread too thin. It was agreed that the Habitat originally a sub-group of the Science & Research. H. Collins volunteered to chair the Habitat sub-committee. M. Janowicz and C. Crane volunteered to co-chair the Science & Research working group. Marianne still has to confirm with her superiors.

***Action Item: Coordinator to send to the Science and Research working group co-chairs the present list of members.**

L. Vasseur presented the Constitution & Policy working group on behalf of Jean-Paul Vanderlinden:

The group needs a motion to produce a dissolution policy, a hiring policy concerning bereavement leave, rate of pay, etc... and a formal link with the Coalition inc. D. Boyce moved and M. Butler seconded.

- M. Butler volunteered to become a member of the group.
- Éric suggested that, in the event of dissolution, the Coalition resources be redistributed to non-profit member organisations.
- L. Hildebrand volunteered to become a member of the group.

***Action Item: Coordinator to send all information available about the constitution & policy working group and the incorporation to group members.**

L. Hildebrand presented the Harmonisation of Government Policies working group:

- Brief reminder of the meeting in April.
- Follow-up to come soon.
- The follow-up invitation should be sent with a clear objective and enough lead time.

***Action Item: L. Hildebrand to reengage the working group on harmonisation of government policies**

- With stronger links to various agencies through this group the Coalition has a better chance at tapping other funding sources if it proposes a workplan that is ambitious.
- The Coalition shouldn't hold back at attempting to identify sustainability indicators.

***Short break at 10h45**



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9. Writer / assistant & Newsletter

The coordinator introduced Seynabou Sissoko the new assistant and writer for the newsletter and her specified work mandate.

L. Vasseur presented the Newsletter's first draft and what was being planned.

**Action Item: Each member of the Steering Committee is to submit a 200 word text on their organisation before December 15th 2002.*

**Action Item: First issue of the newsletter to be finished and sent within two weeks, the second issue to be ready for the next Steering Committee meeting.*

10. Financial Audit

D.Boyce informed the SC of the completed audit. He also presented the financial statement.

**Action Item: Management Committee to review the recommendations by financial auditor.*

**Action Item: Fiscal agent to separate the funding sources on future budget updates.*

**Action Item: In kind contributors to provide dollar values for their contributions.*

The expense and funding items were explained to the new members.

11. Scholarship

S. Bastien-Daigle and L. Vasseur presented the new scholarship that was possible through an additional funding from DFO. The Scholarship is to the amount of \$5000 and will be awarded to one masters degree student.

- The Science & Research committee will determine the theme or themes for applicants to this scholarship and the management committee will approve or decline their decision.

*Change in agenda

12. Ecosystem Charter

C. Leblanc presented the draft that herself and M. Butler had drafted.

N.Brun, M, Butler, A. Vézina and C. Leblanc will be the ad hoc team on this issue.

**Action Item: Coordinator to send request for feedback along with the Ecosystem Charter.*

**Action Item: All members should submit their feedback on the Ecosystem Charter before Dec. 15th, 2002. This feedback will be forwarded to the ad hoc team on this charter.*

13. Diner

14. SCI Update

I. Simard gave a brief "how are they doing" update of the mentored communities. Various questions and answers were exchanged concerning SCI.

L. Vasseur explained that a second phase contract was about to be negotiated with NRCan (SCI). This will consist of 6 new communities mainly prioritizing Nova-Scotia and First Nations.

**Action Item: Examine possibilities to renew the SCI contract*

**Action Item: Get a list of interested communities for SCI phase II.*

15. AGM

L. Vasseur confirmed that the AGM would be held on the 11th and 12th of April at St. Francis-Xavier University. The planning of the AGM is well underway with the AGM working group. E. Demont volunteers to be a member of the AGM working group.





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A new initiative this year will see a Sustainability Award given out at the AGM to an individual or group who has demonstrated outstanding efforts to contribute to the sustainability of the Gulf.

16. Next Meeting

The next meeting will be held on the first of February 2003.

*Change in agenda

17. Others

- M. Janowicz presents the four topics that the Science & Research WG selected over lunch
 - Introduced species
 - Climate Change
 - Indicators
 - Integrated Coastal Management
- A. Marshall brought up the issues of reoccurring absenteeism on the part of first nations representative from Big Cove.
 - There is a policy on this sort of issue
 - These members should be paid a visit
- The mandate of management committee members should be lengthened.
 - Motion from L. Hildebrand to mandate the Constitution & Policy WG to change the mandate policy. Seconded by A. Vézina.
- S. Bastien-Daigle suggested that the issue of switching over from fiscal agent be taken care of quickly.
**Action Item: Management Committee to take care of the fiscal issue as soon as possible.*
- L. Hildebrand suggested a knowledge sharing workshop.
**Action Item: Add to next year's workplan the possibility of hosting a workshop to share knowledge with BoFEP.*

18. Presentation by members (1^{ère} Nation Gaspé and UPM)

19. Adjournment

Meeting was adjourned at 2h45pm