



### **Steering Committee Meeting #4**

**Location:** 222 Pierre A. Landry, Université de Moncton, Moncton, NB  
**Date:** Friday Mar. 12<sup>th</sup>, 2004  
**Time:** 10:00 – 4:00pm

**Attending members:**

Anita Vézina, Micmac Nation of Gespeg  
David Boyce, SEA  
Francine Rousseau  
Harry Collins, MREAC  
Jocelyne Gauvin, GDDPC  
Liette Vasseur, UdeM  
Léopold Bourgeois  
Sophie Bastien-Daigle, DFO

**Regrets :**

Allister Marshall (Po'tlo'tek Fish and Wildlife)  
Charles Purdy, Bay Enterprises  
Cindy Crane, DFAEPEI  
Claudette Leblanc, ACZISC  
Edwin DeMont, St. FX  
Éric Giguère, ZIP Baie-des-Chaleurs  
Isabelle Hubert, ZIP Iles-de-la-Madeleine  
Jean Goguen, Kent Planning Commission  
Justin Huston, DAENS  
Kyle McKenzie, C-CIARN  
Lise Auffrey, Public at Large  
Marianne Janowicz, DOELGNB  
Michael Butler, ACZISC  
Natalie Brun, MFU

**Support:**

Mathieu David Vautour, Coordinator  
Pascal Levesque, GIS Mentor  
Anick Loisel, AGM Coordinator

**Invited:** John Legault

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**1. Call to order**

The call to order was made at 10:20am

**Roundtable introductions**

Introductions were made around the table.

**2. Approval of agenda**

Approval of agenda was moved by D. Boyce and seconded by L. Vasseur after the date on the agenda was changed.

**3. Approval of last meeting minutes (Dec 12<sup>th</sup> 2003)**

• **Dec. 12<sup>th</sup> 2003**

Approval moved by D. Boyce and seconded by A. Vézina

**4. Matters arising from minutes**

L. Vasseur quickly went over the items of importance. All were done except for the poster at Coastal Zone Canada.

**\*Action Item 01: The coordinator will get in touch with Claudette Leblanc to make sure a Coalition poster can be set up at Coastal Zone Canada 2004.**

**5. Working Group Updates**

Science & Research: The indicator research is moving along. As per contracted, Caspian Kilkelly will have an indicator framework completed by the end of his contract. On another note L. Vasseur will keep in touch with the Atlantic Environmental Science Network and keep them posted on the Coalition science activities.

Habitat: A beach seining project has been accepted and a recent graduate will be hired this summer to perform the field work. Partners include MREAC (in-kind), GDDPC (in-kind), and DFO (money and in-kind).

**\*Action Item 02: As soon as the official letter gets signed the job description will be sent to the Coordinator and then posted on the website.**

**\*Action Item 03: S. Bastien-Daigle will check with various DFO project leaders for cooperation and in-kind support to this project.**

**\*Action Item 04: The coordinator will check with an insurance broker for liability insurance.**

Sustainable Communities Initiative: A workshop will be held on Friday morning before the AGM on the 30<sup>th</sup> of April. So far three of five communities will be present. The Université de Moncton will be giving out a GIS course on the 26<sup>th</sup> through the 29<sup>th</sup> of April for 1200\$ through Éducation permanente.

Harmonization: S. Bastien-Daigle gave a brief update on the activities of the National Program of Action.

6. **Financial Update**

The coordinator presented the budget including committed expenses and total received funds.

**\*Action Item 05: The coordinator will check the contracts signed with Environment Canada and DFO about a mention for a chartered audit to be made at the end of the fiscal year.**

**\*Action Item 06: The Management Committee will review the financial audit from 2002-2003.**

7. **Work plan 2004-2005**

Moved after lunch

8. **Lunch**

11:30am – 12:30pm

9. **Work plan 2004-2005**

A new format for the work plan was presented to the Steering Committee members and it was accepted. L. Vasseur and S. Bastien-Daigle went over all the items. Some modifications were suggested and details needed more precision.

**\*Action Item 07: S. Bastien-Daigle will clean up the work plan and send it on to the coordinator for distribution.**

10. **AGM**

Anick Loisel presented the schedule to the steering committee and collected some feedback. The AGM working group will be meeting on the 23<sup>rd</sup> of March to discuss the proposed ideas for the AGM agenda.

11. **Constitutional Changes**

There weren't any constitutional changes to be suggested this year at the AGM.

12. **Next Meeting**

The next meeting will be held immediately following the AGM on May 1<sup>st</sup>.

13. **Others**

The management announced that it was seeking a new coordinator to accommodate the changing goals and realities of the Coalition. i.e. Someone with more public relation experience as well as experience in proposal writing and fund solicitation. Eventually, someone will probably be hired for administration purposes. D. Boyce suggested that when this comes, the Coalition should consider applying through the Job Creation Program from Human Resources Development Canada.

**14. Presentation & Discussion**

Carole Godin of DFO presented CAMP a community aquatic monitoring program headed by the DFO. This pilot project was developed by the Oceans and Habitat Division through Canada's Ocean Strategy. The objectives of the project are:

- Participation of the community and DFO (Environmental Science and Stewardship), as well as the DFO Area Offices in the Gulf Region;
- Develop a monitoring program to assist in determining the ecological health of estuaries in the southern Gulf of St. Lawrence (sGSL);
- Identify the relationship between ecological health of an estuary or coastal shoreline and the diversity and relative abundance of fish species which live within that estuary.

The roles it plays are:

- Stewardship Role
  - Facilitate participation of the Community;
  - Coordinate participation of DFO Area Offices;
  - Coordinate field sampling.
- Environmental Science Role
  - Instruct field staff on sampling techniques;
  - Compile, store and analyze data.
- Community Group Role
  - Participate in the field sampling and data collection.

Most of this initiative has relied upon Marie-Hélène Thériault of UdeMoncton. Her research and initial results helped establish an easy way of monitoring coastal areas for community groups. Next steps will include a maintained link with Marie-Hélène Thériault; the development of an outreach program which groups can use in their community to help determine the health of their estuary or coastal shoreline; and surveying other types of monitoring and identify possible link with CAMP.

**13. Adjournment**

The meeting was adjourned at 15:30